

Message from the Head of School- 1st newsletter - 2012

Welcome to 2012 school year. For returning students, I trust that you had a wonderful break. To those students and parents new or returning to Westwood, we welcome you to our community. Please do not hesitate to drop in to the school at any time to become familiar with the programs and activities that we have on offer.

The 2012 Academic Staff is as follows:

Level	Name/Nationality	Position
Primary- Reception	Ms. Jolande Wenzel; RSA	Classroom
Primary- Reception	Mrs. Jack Moss; British	Classroom
Primary- Grade 1	Mrs. Zodwa Engels; Motswana	Classroom and PYP Coordinator
Primary- Grade 1	Mrs. Alaa Dawood; Iraqis	Classroom
Primary- Grade 2	Ms. Rosemary Hamilton; Canadian	Classroom
Primary- Grade 2	Mrs. Lecia Claassen; RSA	Classroom
Primary- Grade 3	Mrs. Nidhi Bhatnagar; Motswana	Classroom
Primary- Grade 3	Mrs. Marthel van Niekerk; RSA	Classroom & Upper Primary Coordinator
Primary- Grade 4	Mr. Raphael Bru Sales; Spanish	Classroom
Primary- Grade 4	Mrs. Esme De Jager; RSA	Classroom
Primary- Grade 5	Mr. Jafias Sifani; Zimbabwe	Classroom
Primary- Grade 5	Ms. Afro Dokakis; RSA	Classroom
Primary- Grade 6	Mrs. Patricia Mutepfa; Zimbabwe	Classroom
Primary- Grade 6	Mr. Olebile Lekoko; Motswana	Classroom
Middle	Mrs. Dorothy Tsalwa; Kenyan	Humanities and MYP Coordinator
Middle/Secondary	Mrs. Lesego Miller; Motswana	Mathematics
Middle/Secondary	Mrs. Bronwyn Wilson; RSA	Mathematics and CAS Coordinator
Middle/Secondary	Mr. Diane Moagi; Motswana	Design & Technology; HOD IT
Middle/Secondary	Mr. Balli Chaenda; Motswana	Setswana; PE
Middle/Secondary	Mr. Aldo Brincat; RSA	Drama
Middle/Secondary	Ms. Tholiwe Dube; Zimbabwe	English
Secondary	Mrs. Karuna Datta-Bhatnagar; Motswana	English; Career & College; HOD English
Secondary	Mr. Laurence Woodward; British	Mathematics; HOD Mathematics
Middle/Secondary	Mr. Robert Niemann; RSA	Visual Arts
Middle/Secondary	Mr. Sylvano Shikuku; Kenyan	Humanities
Middle/Secondary	Mrs. Irene Masuku; Zimbabwe	Humanities; HOD Humanities
Secondary	Mrs. Anandhi Narayanan; India	Sciences; IGCSE Coordinator
Middle/Secondary	Mr. Jim Ngambi; Zambia	Sciences
Secondary	Ms. Pacifique Kampunzu; DRC	French; HOD Modern Languages
Secondary	Mr. Sam Mwaniki; Kenya	Humanities
Middle/Secondary	Mrs. Janet Reid-Sterling; Jamaica	ICT
Secondary	Mrs. Munira Mail; RSA	English; Diploma Coordinator
Middle/Secondary	Mr. Abel Mongongo; Swaziland	Mathematics
Middle/Secondary	Thabang Macholo; Motswana	English; Humanities

Secondary	Mrs. Pauline Holden; RSA	Sciences
Middle/Secondary	Masego Basimanebolthe; Motswana	Sciences
Middle/Secondary	Ms. Leana Ries; RSA	Afrikaans
Primary/Middle	Mrs. Alma Oosthuizen; RSA	ICT Programme Support / MYP ICT
Primary/Middle	Mr. Ishmael Moalosi; Motswana	French/Setswana
Primary	Ms. Sibongile Mokgwe; Motswana	Setswana (Mat Leave for Glenda Mokokwe returning on 15 th February 2012)
Primary	Mrs. Chris Clarke; British	Learning Support Primary
Primary/Middle	Mr. Taraz Nikakhter; Pakistan	Physical Education
Primary	Mr. Nalumina Mundia; Zambia	Music
Primary/Secondary	Mr. Manu Manjesh; India	Art
Primary/Middle/Secondary	Mrs. Joy Mnjama; Kenya	Librarian
Primary/Middle/Secondary	Mrs. Beth Proctor; RSA	Physical Education; HOD PE, Afternoon Activities Coordinator
Middle/Secondary	Mrs. Florence Stoneham; Motswana	English as a Second Language Support
Primary/Middle/Secondary	Mrs. Sian Griffiths; British	Counselling; Student Support Services Coordinator
Middle/Secondary	Mrs. Mataji Sharma; Philippines	Learning Support Middle / Secondary
Middle/Secondary	Mr. Alex Mwesa; Zambia	Music; HOD Arts
Middle/Secondary	Mr. Caver Mudzonga; Zimbabwe	French
Secondary	Mr. Emilio Martinez-Guindo; Cuban	Sciences; HOD

Our academic staff represents 16 nationalities:

Republic of South Africa @ 13	Zambian @ 3	Jamaican @ 1
Motswana @ 12	Indian @ 4	Philippines @ 1
Zimbabwean @ 5	Canadian @ 1	Pakistan @ 1
Kenyan @ 4	Iraqi @ 1	Swaziland @ 1
British @ 3	Spanish @ 1	DRC @ 1
		Cuban @ 1

Senior Leadership

Head of School	Ms. Phyllis Hildebrandt; Canadian
Deputy Head of School	Mrs. Amanda Williams; RSA
Business Manager	Mr. Aroos Mohammed; Sri Lankan

Support Staff

Name	Position	Department
Lydia Phillips	Personal Assistant	Senior Administration
Lily Seleke	Personal Assistant	Senior Administration
Clara Moyo	Accounts Payable	Finance
Alitha Mmualefe	Accounts Receivable	Finance

Beauty Bashanako	Reception	Central Administration
Tsaone Thupayagale	Admissions	Central Administration
Jing Jing Illagen	Nurse	Whole School
Tuelo Kenaletshata	Education Assistant	Primary
Mercy Mokopakgomo	Education Assistant	Primary
Malebogo Ramodikwana	Education Assistant	Primary
Kelebogile Rramontsho	Education Assistant	Primary
Loeto Banyatsi	Education Assistant	Primary
Georgina Ketlogetswe	Library Assistant	Whole School
Agnes Segokgo	Library Assistant	Whole School
Saizi Ngombe	ICT infrastructure	Whole School
Andrew Chinappen	Hall and Media Support	Whole School
Nelson Moaisi	Class Assistant	Design & Technology
Motsamai Galetshwarane	Lab Assistant	Secondary Sciences
Comfort Ekosse	Lab Assistant	Secondary Sciences
Disele Letlogeleng	Driver	Whole School

Industrial Support Staff

Name	Position
Mr. Keaboka Modise	Maintenance Supervisor
Ms. Leah Basalumi	Cleaner
Ms. Kate Mmakgotso	Cleaner
Ms. Ditsile Mmopyane	Cleaner
Ms. Oosi Mmopyane	Cleaner
Ms. Catherine Mogohu	Cleaner
Ms. Esther Moilwe	Cleaner
Ms. Rebecca Molefe	Cleaner
Ms. Margaret Ntsho	Cleaner
Ms. Celia Ratsatsi	Cleaner
Ms. Phadi Tanki	Cleaner
Mr. Simon Makere	Buildings & Grounds
Mr. Michael Modumo	Buildings & Grounds
Mr. Louis Naane	Buildings & Grounds
Mr. Moses Ntuele	Buildings & Grounds
Mr. Pitlagano Pape	Buildings & Grounds

2012 Westwood School Council

Mr. L. Boyce Sebetela, Council Chairperson
Mrs. Matlhogonolo Mponang, Vice Chair of Council
Mrs. Mabu Nteta
Mr. Per-Erik Berg
Mr. Thomas Malone, USA Embassy Representative
Mr. Denis Ivins

Mr. James Honold, Council Advisor
 Mrs. Geetha Feringa
 Mrs. Gaone Macholo
 Mr. Colm Patterson, Council Treasurer and Chairperson of Finance Committee
 Mr. Benson Rauwe, Ministry of Education Representative
2012 School Calendar

Term 1	
Monday 16 th January	Classes start for students
Friday 24 th February to Monday 27 th February	Mid-Term Break
Thursday 5 th April	End of Term 1
Term 2	
Tuesday 8 th May	Classes start for students
Thursday 17 th May	Public Holiday
Wednesday 27 th June- Monday 2 nd July	Mid-Term Break
Monday 16 th – Tuesday 17 th July	Public Holiday
Friday 3 rd August	End of Term 2
Term 3	
Tuesday 4 th September	Start of Term 3
Monday 1 st - Tuesday 2 nd October	Public Holiday
Friday 2 nd - Monday 5 th November	Mid-Term Break
Thursday 6 th December	End of Term 3

Tuition Reminder : Tuition fees

Please note that the tuition fees for the term one of 2012 should be paid in full by the beginning of term. If this has not been done, we urge you to make the payments during this week, before Wednesday.

The term fee structure is as follows:

	Amount (BWP)
Reception - Year 2	14,317
Year 3 - Year 6	15,141
Year 7	18,437
Year 8 - Year 9	22,042
Year 10 - Year 11	24,205
Year 12 - Year 13	24,823

If the full year's fees are paid in full, by the end of this week, a 5% discount will be offered.

We thank those who have already made the payments.

Best regards,

Mohamed Aroos Kiyabdeen

Business Manager

Westwood International School

T : +267 3906736 - F : +267 3906734

School Uniform Purchases - Times

We will be open to accommodate your needs!

MONDAY – THURSDAY

07:00am to 07:30am

08:50am to 09:15am

13:05pm to 13:30pm

FRIDAY

07:00am to 07:30am

11:45am to 12:30pm

Parent Teacher Association-

Welcome to all new and returning Westwood families

Once again, the Westwood PTA and Staff will be hosting “**Sweet Beginnings**”, an early evening gathering where parents have an opportunity to meet their child’s teachers and other members of the Westwood Community. Parents are asked to contribute a “sweet treat” and join us on Wednesday, January 25th.

More details to follow.

Our first PTA meeting will be held on Wednesday, February 1st at 18:30pm. ALL are welcome!

Please note we have lovely school calendars, aprons and cookbooks on sale this week. Look for our table outside the front office at pick-up times.

Best regards

Marlize Verreyne

PTA Chair

FROM AMANDA WILLIAMS – DEPUTY HEAD OF SCHOOL

I would like to extend a warm welcome to all of you, and especially to the new members of our community—students, families and staff.

SCHOOL HOURS

The school day begins at 07h05 for both Primary and Secondary School. Students should be dropped at school at or before 07h00 each morning in order to be ready in school for when the school programme begins.

Please Note:

- *No supervision is provided for students before 06h50.*
- *Students are to be picked up promptly at the end of the school day.*

Dismissal Times

Reception – Year 9

Monday – Thursday

13:05

Year 10 – 13
Whole School

Monday – Thursday
Fridays

Can differ depending on individual timetables
12:15

Health and Safety Matters

To minimise the congestion in our car parks at peak times, as well as to ensure that all students are picked up and dropped off on time, we kindly ask parents to follow the following procedures:

Late arrivals must sign in at the Reception area and then proceed to their classes.

All students must be picked up by 13:30 at the latest unless they are doing afternoon activities.

Reception and Year 1 parents collect their children in their classrooms, while Years 2 and 3 parents collect their children through the narrow side gate by the Reception playground or the southern most front gate leading to the parking lot. The Upper Primary and Secondary students wait at the middle front gate (between the Office and Amphitheatre.)

Dress Code:

Students must wear:

- Grey or black school trousers (whole school)
- Grey or black school shorts (Primary School only)
- Maroon/black skirts
- Formal white shirt or the school golf shirt
- Flat black closed shoes. Laces should be black or white.

We request that parents assist us in ensuring that the students wear the correct school uniform. Students will be required to change or go home if they do not adhere to the school uniform code.

Physical Education Uniform

Students will not be allowed to participate in Physical Education (including swimming lessons) without proper dress. The P.E. department encourages parents to make sure their children have proper P.E. clothing and footwear for P.E. lessons. Students from Year 3 are required to change before and after P.E. lessons.

Mother Tongue programme

We are pleased to announce that we will be extending our mother tongue programme this year. At this point in time, mother tongue languages on offer for 2012 are Setswana, Afrikaans and Japanese. Mother tongue French classes will also be undertaken in collaboration with *Alliance Française*.

The lessons will be taught by experienced private teachers with whom the parents enter into an agreement about participation and payment.

Depending on the interest of the families involved, and/or on the availability of a tutor, the programme will be offered:

- to primary and secondary students
- 1x/week after school
- by suitable teachers in small groups
- at a cost according to the size of the group

If you are interested in having your child/ren participating in the programme/if you know of anyone who can provide mother tongue classes , please contact the Modern Languages Head of Department, Madame Kampunzu at pakampunzu@westwood.ac.bw or 72272917 for further information.

After School Activities

Mrs. Proctor, the Afternoon Activities Coordinator, is working very hard to put together an exciting list of activities for everyone, including a number of new initiatives from the Arts Department. Activities start on Monday, January 30.

WESTWOOD INTERNATIONAL SCHOOL SPORTS CALENDAR - 2012

	<u>Term 1</u>
Wed 1 st February	U/16 Cricket - Westwood Vs. GIS
Friday 3 rd February	U/13 Night Cricket Match @ Broadhurst
Tues 7 th February	Secondary Fun Sports Day @ Westwood Lollipop Gala @ Northside 16:00
Wed 8 th February	U/16 Cricket - Al Nur Vs. Westwood
Friday 10 th February	U/9 Cricket Festival @ Thornhill U/13 Night Cricket Match @ Broadhurst
Tues 14 th February	Lollipop Gala @ Westwood 16:00
Wed 15 th February	U/16 Cricket - Westwood Vs. MAP U/9 Cricket - Westwood Vs. Northside
Thurs 16 th February	U/11 & U/13 Cricket - Westwood Vs. Northside
Sat 18 th February	Southern School Swimming Trials @ Thornhill 09:00
Wed 22 nd February	Primary Chess Westwood Vs. Legae @ Westwood
Thurs 23 February	U/11 & U/13 Cricket - Westwood Vs. Acacia
Wed 29 th February	U/9 Cricket Westwood Vs. Baobab
Thursday 01 st March	U/11 & U/13 Cricket - Westwood Vs. Baobab @ Westwood
Friday 2 nd March	U/9 Cricket Festival @ Broadhurst U/13 Southern School Cricket Trials @ Cricket Club 13:30
Tues 6 th March	Lollipop Gala @ Thornhill 16:00

Wed 7 th March	U/16 Cricket - Legae Vs. Westwood Primary Chess Westwood Vs. Baobab @ Baobab U/9 Cricket - Westwood Vs. Thornhill
Thurs 8 th March	U/11 & U/13 Cricket - Westwood Vs. Thornhill
Friday 9 th March	ISSA Mafikeng U/15 Cricket Festival - 3 days U/13 Night Cricket Match @ Broadhurst
Sat 10 th March	U/9 Cricket Festival @ Acacia
Tues 13 th March	Southern School swimming kit @ Thornhill 16:00
Wed 14 th March	U/16 Cricket - Crescent Vs. Westwood Primary Chess Westwood Vs. Crescent @ Crescent
Friday & Sat 16 & 17 th March	North Vs. South Gala @ Thornhill 18:00/09:00 ISSSA Interschool Athletics - Field & Track Events
Wed 21 st March	U/9 Cricket - Westwood Vs. Broadhurst
Thurs 22 nd March	U/11 & U/13 Cricket - Westwood Vs. Broadhurst
Friday 23 rd March	ISSSA Interschool Chess Tournament U/13 Night Cricket Match @ Broadhurst
Saturday 24 th March	ISSSA Interschool U/16 Cricket Tournament
Friday 30 th March	ISSSA Interschool Gala @ Westwood North Vs. South U/13 Cricket
Saturday 31 st March	North Vs. South U/13 Cricket